

2 December 1946

EDE:fvg

SUBJECT: CIG Administrative Order

TO : A. D. S. O.  
THRU: Office of General Counsel

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1. Attention is called to CIG Administrative Order

2. It is requested that a specific definition as to those persons who are eligible to receive the Quarters Allowance commensurate with a "Group 2" classifications be rendered.

3. Some of the difficulties and problems arising from the definition set forth in the Basic Administrative Order (CIG) are outlined below:

- a) The definition of a "mission" for purposes of this order is not clear in view of the many interpretations and uses of this word in our work i.e. a mission as opposed to a station or a specific operational assignment or project.
- b) Is an individual, CAF-13 or above, operating in the field directly subordinate to Washington eligible for the Group 2 quarters allowance?
- c) Is the Chief of a very small station equally eligible for the higher allowance with the Chief of a large Mission ?
- d) A few individuals receive approved representation allowances primarily on the grounds that their official duties require unreasonably heavy expenditures for rent and other household expenses. Should not the new higher quarters allowances supplant most if not all such representation allowances?
- e) In at least one mission the Chief of Mission is living very covertly having turned over to a subordinate the social responsibilities normally the liability of the Chief of Mission. This subordinate receives a representation allowance. Under these circumstances should the Chief of Mission receive the Group 2 allowances.

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4. It is recommended that for purposes of equitably administering this order that no persons receive the Group 2 classification except on request of the Chief of the Section concerned and specific approval of the ADSO or other Assistant Director involved. This will permit proper application of the higher rate commensurate with the justification in each case which would conform with the purpose and spirit of the order.

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Chief, Special Funds